

## Upton-upon-Severn CofE (VC) Primary School



### Charging and Remissions Policy

We aim to provide a high quality education for all of our pupils within the constraints of the funds provided by the education authority. The school acknowledges the fact that education within normal school hours is free of any charges. However, the full range of opportunities we offer is not possible within these financial constraints so financial assistance from parents is often sought through voluntary contributions for such things as educational visits or educational events in school. However, these contributions are voluntary and no child will be excluded from an activity because a voluntary contribution has not been made. When a visit or event is dependent on voluntary contributions this is made clear to parents in a letter and, should insufficient contributions be received, then the occasion will not take place.

There are occasions when the school will make a permitted charge and these are as follows:

#### **School/Trips visits:**

For extra-curricular activities a charge will be made. This will be dependent on the nature of the activity and the costs incurred during it and whether it is an outside provider.

However, pupils whose parents are in receipt of support through Pupil Premium funding (see below), may be entitled to financial support with these.

#### **Residential Visits during Term Time:**

Charges are made for board, lodging and travel where applicable. We have introduced a payment scheme which is now available for all parents to spread the costs of the residential visits that we plan. Details of this are available through the school office. Please call on 01684 592259.

However, pupils whose parents are in receipt of support through Pupil Premium funding (see below), may be entitled to financial support with these.

#### **Musical Instrument Tuition:**

Charges can be made for individual and group music lessons for up to four children. These lessons are managed in school by Worcestershire Youth Music, private music specialists and payments are made directly to them.

#### **School Breakfast and After School Provision:**

- All bookings made on the required forms must be paid for in advance and payment details must be given.
- If a booking has not been paid for in advance, this may not be able to be honoured.
- Refunds will not be issued in the case of non-attendance.
- Pupil Premium children will receive the first 5 booking of each term free.

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### **Pupil Premium Funding:**

This is available if a parent, or partner is claiming any of the following:

- Income Support
- Income-based Job Seekers Allowance
- Income-related Employment and Support Allowance
- Support from NASS (National Asylum Support Service) under Part 6 of the Immigration and Asylum Act 1999
- Child Tax Credit (with no Working Tax Credit) with an annual income of no more than £16,190
- Universal Credit