

Upton-upon-Severn C of E Primary School

The School Improvement Committee Terms of Reference 2019-20

School Improvement

- **Work towards ensuring the SDP sets priorities to ensure that children reach age related expectations**
- Monitor and evaluate progress towards the priorities set in the school development plan
- Monitor and evaluate pupils academic progress in line with the school development plan for all groups of learners against agreed national expectations
- Ensure specific areas of provision are being regularly monitored by individual, appointed governors

Curriculum Assessment

- **Have a sharp focus on the curriculum and its intent, implementation and impact as per the Ofsted Framework September 2019**
- Ensure that every child receives a broad experience of school
- Monitor the overall quality of education, including character education.
- Review and monitor the Christian ethos for the school in line with SIAMS criteria
- Consider curricular issues which have implications for finance and personnel decisions and make recommendations to the governing body
- Involvement in all school improvement discussions with respect to the curriculum through regular meetings/correspondence between the Head and SIC Chair
- Oversee the school plans for educational visits and discuss their impact on learning

Communication

- **Ensure clear, shared and widely acknowledged language is used in school wide communication.**
- Monitor and evaluate internal and external communication
- Maximise opportunities via all channels in communicating with stakeholders

Staffing and Structure

- Scrutinise and keep under review the staffing structure in consultation with the Head teacher, Pay Committee and Business Committee
- Play an active part in the appointment process of members of staff with support from Worcestershire HR services
- Review work/life balance, working conditions, well-being and absence

General

- Report back to the governing body.
- Act as an analytical partner, providing appropriate challenge where necessary
- Annually review relevant policies

Policies

- to maintain, review, amend and test under delegated powers for ratification by FGB
- Governors agreed to adopt all policies as updated by an external company until reviewed by the GB

Members of the Committee

Name	Governor/ Associate Member	Voting Rights	Date appointed to the committee
Shell Perris	Governor	Yes	12.9.19
Martin Chandler	Governor	Yes	12.9.19
Tracy Kelly-Freer	Governor	Yes	12.9.19
Caroline Forester-Smith	Governor	Yes	12.9.19
Julie Wills	Governor/Head	Yes	12.9.19
Alex Longhi	Governor	Yes	12.9.19

Disqualification: any relevant person employed to work at the school other than as the headteacher, when the subject for consideration is the pay or performance review of any person employed to work at the school

Chair of the committee	Shell Perris
Vice-chair of the committee	Martin Chandler
Clerk to the committee	Sara Marklew
Quorum (minimum of 3 full governors, committee can determine a higher number)	3
Date committee established	12.9.19
Date terms of reference agreed by GB	5.12.19
Date of review by GB	Autumn 2020

Committee chair.....

Date.....

GB Chair.....

Date.....