



Upton-upon-Severn C.of.E Primary School and Pre-School
Protocol for Remote Learning (Updated 08/01/2021)

During these unprecedented times, we want to create a learning platform that can continue the children's learning as much as possible from their own homes whilst being sensitive to the current climate. Teaching staff for every class group have been given specific time to fairly distribute their time to teaching their children in the classroom and to those in the remote environment.

Throughout all of this we realise children will have limited resources, space and there will be other personal circumstances happening that teachers are unable to consider/control. Our activities will try to promote a love of learning during this lockdown. All parties also need to consider how much screen time our children are having and try to include work which will be 'tech-free'.

We understand families will have their own commitments and circumstances but we hope the majority of our children will be able to keep to the timetable as closely as possible.

Protocol:

- Parents with queries for their child's teacher should expect responses to emails between 9 & 5 from Monday to Friday using the class based email addresses e.g. (year4@uptonuponsevern.worcs.sch.uk) Please allow up to 24 hours for a response.
- Teachers will introduce some tasks in the week via pre-recorded video, using their respective online platforms so children can see their teacher in this format.
- Any dialogue online between pupil and teacher must be related to teaching and learning only. The online learning platforms are not to be used for social conversations of any form.
- Further learning opportunities document will be provided each week for activities which reflect other areas of learning from the curriculum.

Early Years Specific (including Pre-School, Nursery and Reception) Provision:

- 'Topic webs' and activities will be provided for parents via Tapestry.
- Tapestry will be the main platform for teachers to post and for families to return pictures of children's work on.
- The expectation will be made clear via communication through the Tapestry platform.
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Y1 – Y6 Specific Provision:

- SeeSaw will be the main platform for teachers to post and for children to submit work on.
- The work can all be scheduled within SeeSaw (so they go live on the students accounts at a specific date and time) teachers will plan for this and then use their time during 'the school day' to provide feedback to work as efficiently as possible.
- 3 activities to be shared each day as per timetable below. (1 English; 1 Maths; 1 other task that families can interpret to their own levels of depth based on one of the humanities.

Zoom Connection Provision (Y1 - Y6):

We have created the following protocol and timetable to try to cater for families with limited devices and to maintain structure and consistency between school and home.

The zoom sessions have been made to keep a 'live connection' between remote learning and school. The live video sessions are primarily being used as a tool for children to be able to have live interaction with their teacher and peers at agreed times and not as a direct teaching tool.

In order to participate, the following list must be adhered to by staff and children:

1. Twice a week, at an agreed time with SLT (for 15-30 minutes). Time and link will be shared on the online platform and emailed to SLT (only from the designated member of staff via the school zoom accounts).
2. Everyone needs to remain muted unless told to unmute by the host (staff / SLT).
3. Each session will be recorded or a second member of staff will be present.
4. Only to be used with children from the class; other household members should not be visible.
5. When used from home, a plain background must be used (or a virtual one) and appropriate clothing must be worn.

| Online Zoom Timetable (Times may differ slightly, so please keep an eye on online platforms for more definite timings). | Mon | Tues | Thurs | Fri |
|--|-----|------|-------|-----|
| 10:00 | Y1 | Y4 | Y5 | Y3 |
| 11:15 | Y5 | Y6 | Y2 | Y4 |
| 14:15 | Y2 | Y3 | Y1 | Y6 |

The remote learning scheduled work will follow the following timetable:

Y1 - Y6 Timetable:

| Scheduled Time on SeeSaw | Mon | Tues | Weds | Thurs | Fri |
|--------------------------|--|---|---|---|---|
| 09:00 | English Based - (Spelling / Reading / writing) | English Based - (Reading / writing) | English Based (Reading / writing) | English Based - (Reading / writing) | English Based - (Reading / writing / spelling test) |
| 09:00 | Maths Based (WRM Home Learning) | Maths Based (WRM Home Learning) | Maths Based (WRM Home Learning) | Maths Based (WRM Home Learning) | Maths Based (WRM Home Learning) |
| 12:00 | Geography Based Project | Geography Based Project | Geography Based Project | RE | Outdoor Learning / PSHE |